

princeton CHRISTMAS MARKET VENDOR APPLICATION

SATURDAY, NOVEMBER 14TH, 2026 | 10:00 AM - 4:00 PM
ROTARY PARK, 13593 BICENTENNIAL DRIVE PRINCETON, IL 61356

A HOLIDAY VENDOR MARKET DURING CHRISTMAS WALK WEEKEND

Please complete the form and email to vyepsen@princeton-il.com & jsullivan@midlandsb.com along with your logo and product photos.

Applications are due by November 1, 2026. Applications will be reviewed and accepted on a first-come, first-served basis, subject to availability.

Questions? call 815-875-2631 X 1014.

BUSINESS INFORMATION

Business Name: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

Website: _____

Social Media: _____

BUSINESS & PRODUCT/SERVICE DESCRIPTION

Please provide a description of your business and the products or services you will be featuring:

To help make the Christmas Market a festive holiday shopping experience, we encourage each vendor to offer at least one **holiday-themed, seasonal, or giftable item** (ex. holiday decor, seasonal flavors, stocking stuffers, holiday merchandise, gift sets, a market-exclusive item...) during the market.

Please tell us what festive/holiday offering you plan to feature:



EVENT NEEDS

Do you require electricity? _____ Yes _____ No

If yes, please describe your needs:

MARKETING MATERIALS

Business Logo Attached _____ Yes _____ No

Please attach photos of the products/services you plan to feature at the event. These photos may be used in Princeton Tourism marketing.

Photo(s) of Products/Display Attached _____ Yes _____ No

I give Princeton Tourism permission to use the submitted photos and logo for event marketing _____ Yes _____ No

VENDOR ACKNOWLEDGEMENT

Please initial at each line.

_____ I understand that this is an outdoor event and that I am responsible for providing my own tent (10 by 10 spaces available), table, linens, chair, displays and any other set up materials.

_____ I understand that vendor set up begins at 8:00 AM and that I must be set up by 10:00 AM.

_____ I understand that I will remain set up until 4:00 PM and that cleanup and teardown will begin immediately following the event conclusion. Vendors are expected to remain set up for the full duration of the market. Early tear-down may result in ineligibility to participate in future markets.

_____ I understand that additional event details and vendor instructions will be shared 5-7 days prior to the event.

_____ I understand there is a \$15 fee (directed to Princeton Tourism) and have attached with my application.

ADDITIONAL COMMENTS AND REQUESTS

